

**ARIZONA COMPREHENSIVE CANCER CONTROL (AZ CCC)  
RESEARCH COMMITTEE MEETING MINUTES  
September 21, 2005  
10:00am-11:30am**

**AGENDA**

**In Attendance**

ADHS: Ali Jackson, Taira Kochar, Paran Pordell

TGen: Amy Stoll

Banner Health/Western Regional CCOP: Sue Colvin

Leukemia and Lymphoma Society: Jacqueline Palmenberg

Announcement: Dr John Carpten from TGen will serve as co-Chair to the Research Committee.

**Arizona Comprehensive Cancer Control Plan Overview**

The top three Goals and Objectives of the Research Committee were reviewed as they are outlined in the Arizona Comprehensive Cancer Control Plan. The AZ CCC Coalition previously voted on these implementation priorities in March. They are as follows:

**Goal 1:** Promote Communication, Collaboration, Infrastructure, Training, and Funding among cancer researchers.

**Objective 5.2:** Establish a clearinghouse/database for cancer researchers to access and use in Arizona.

**Goal 3:** Promote participation in cancer clinical trials in Arizona, specifically among underserved populations.

**Objective 5.8:** Work with Arizona universities that have existing grants and minority programs to provide education and outreach to minority populations about participation in cancer clinical trials.

**Objective 5.11:** Educate the public regarding the importance and relevance of participating in cancer clinical trials.

**Implementation Committee Guidelines**

Committee Members were asked to review the related strategies for the 3 objectives (see pg 139-140 of the AZ CCC Plan) and expected to commit to at least one of the Top 3 priorities to work on. There may be multiple strategies for one objective. Committee members may choose additional, non-priority, objectives to work on either as an individual or an organization. The committee as a whole will focus on these 3, however.


**Review of Tools**

These tools will be used to identify AZ CCC members' interests and contributions, as well as to provide progress reports and identify gaps and challenges.

### The Membership Commitment Form

Each member was asked to:


- Provide their contact information
- Identify goals and objectives of interest that they will commit to
- Identify resources, measures and timelines

 Please take some time to consider the requested items on this form and return the form by the next meeting to Ali Jackson at [jacksoa@azdhs.gov](mailto:jacksoa@azdhs.gov) or fax to (602) 364-0296. Each Member must complete this form.

### Activity Monitoring Tool and Member Contribution Form

These two forms will be used to provide status updates and will be requested periodically as we move toward implementing our objectives.

### **Scheduling Future Meetings**

Ali and Taira would like to set up about 6 months' worth of meetings in advance that will be scheduled for the same day, time, and location each month. Please provide your preferences for meeting schedules by week (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> week of the month), day (Monday-Friday) and time (morning, noon, or afternoon, or note a specific hour) to Ali Jackson at [jacksoa@azdhs.gov](mailto:jacksoa@azdhs.gov) or fax to (602) 364-0296. 

### **Recruitment**

The implementation phase of the Research portion of the AZ CC Plan has gotten off to a slow start. This is no surprise, however, and we hope that things will move forward in an increasingly steady manner. We recognize that each committee member is busy and appreciate their commitment and dedication to the Research Committee. If you know of anyone who is interested in promoting cancer research, please have him or her contact Ali Jackson, or invite him or her to a meeting.

